

Working with Children Checks:

For ESA Volunteer Camp Leaders (Including all Adults that stay overnight at camp)

ESA no longer undertakes Police Checks on camp leaders as these are now replaced with the Working With Children Checks. **ESA now requires all leaders (18 and older) and adults that stay overnight at any camp to have a [Working With Children Check](#) (WWCC).**

WWCC cards are free for volunteers and will last for 5 years. The card can be used by you anywhere in Victoria where you work with children as a volunteer. This new system replaces the need for you to get multiple police checks for different organisations.

Application forms for the WWCC are available at most [Australia Post Offices \(ref Australia Post Website\)](#) and the application must be made in person at an Australia Post Office. The Identification documents and Passport photo requirements are detailed in the application form.

ESA will record your name and card number and check the [status of your card online](#) before each future camp. If you have and queries about this, or would like an application form posted to you, please phone ESA on (03) 5963 3303

Information to Complete sections 11 and 12

Note for Question 12

For Leaders about to lead on their first ESA Camp please place a **X** next to

I do not currently work or volunteer in child-related work, but my commencement with the following organisation(s) is dependent upon passing a Check (as shown below)

For Leaders who have already led on ESA Camp/s please place a **X** next to

I currently work or volunteer in child-related work with the following organisation(s)

Details of Child-Related Work (This section must be completed if you are engaged or intend to be engaged in child-related work)			
11. List the area(s) of child-related work in which you work or volunteer, or intend to work or volunteer.			
Refer to the table of child-related work at the back of this application. Please indicate code/s that apply and whether you will be a volunteer or an employee (or both)			
Code No. <input type="radio"/>	Volunteer <input checked="" type="checkbox"/>	Employee <input type="checkbox"/>	
Code No. <input type="checkbox"/>	Volunteer <input type="checkbox"/>	Employee <input type="checkbox"/>	
(Note: 'Child-related work' has a specific meaning (see Section 1 of the Guide). The phasing plan affects whether you are doing child-related work.)			
Details of Organisation/s (This section must be completed)			
12. Which organisation(s) do you work or volunteer with in child-related work?			
<input type="checkbox"/> I do not currently work or volunteer in child-related work			
<input checked="" type="checkbox"/> I do not currently work or volunteer in child-related work, but my commencement with the following organisation(s) is dependent upon passing a Check			
<input type="checkbox"/> I currently work or volunteer in child-related work with the following organisation(s)			
Name of primary Organisation	ESA COUNTRY MINISTRIES		
Street Address	959 BUXTON RD		
Suburb/Locality	MARYSVILLE	State	Postcode
		VIC	3779
Employer/Volunteer organisation HR Manager contact phone number	03 5963 3303		

You may like to add the details of other groups/Churches you do Child-related work with in the extra spaces provided in Question 12

Additional Notes for teachers:

While holders of VIT cards may be exempt from the need for a WWCC card, ESA asks **ALL** leaders 18 and older to have a WWCC card to simplify the monitoring of the status of the checks before each camp. Under these circumstances Teachers only need a [volunteer WWCC](#) which is free; this will also make it easier for other organisations and Churches with which you may undertake child-related work.

Overseas and interstate Leaders:

People who live outside Victoria may be exempt from the need for a WWCC. The Leader or Adult will have to talk to ESA Staff regarding our additional duty of care requirements in these circumstances.